

## CHECKLIST FOR REDUCING LENGTH OF PAPERS

Paper: \_\_\_\_\_

- \_\_\_\_\_ Type of paper (review, modeling, new results, descriptive)
- \_\_\_\_\_ Is length commensurate with content?
- \_\_\_\_\_ Can paper be cut without destroying purpose?
- \_\_\_\_\_ What sections can be cut?
- \_\_\_\_\_ Is there duplication in the text, between text & figs/tables?
- \_\_\_\_\_ Can any of the info in the text be presented more concisely as figs/tables?
- \_\_\_\_\_ Is there any repetition of previously published material that can be just cited?
- \_\_\_\_\_ Is there excessive citation? Can examples be cited? Can the reader be referred to a review paper for previous work?
- \_\_\_\_\_ Is info in figure captions repeated in text?
- \_\_\_\_\_ Are figures drafted economically? (Simple figures should be reducible to one column.)
- \_\_\_\_\_ Can figures be combined without reducing legibility?

Comments \_\_\_\_\_  
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Initials \_\_\_\_\_

Date \_\_\_\_\_